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Hard Skills

- Data Manipulation and Analysis
- Data Visualization
- Programming
- Database Management
- Data Wrangling
- Technical writing

Tools and Software

- Python
- Power BI
- SQL
- Excel
- Jupyter Notebook
- Ms word

Soft Skills

- Problem-solving
- Critical thinking
- Analytical skill
- Fast Learner
- Team player
- Communicator
- Story teller

Education 2015-2019

sule Lamido university kafin hausa
jigawa

Bachelor of science (computer
science)

SHARON OTEGA OMOVIE

Summary

I am a results-oriented data analyst with 2+ years of experience, skilled in transforming complex data into actionable insights. My expertise includes data cleansing, Ad hoc requests, visualization, and analysis. I am dedicated to ensuring data accuracy and creating visually appealing data visualizations and reports. Additionally, I am a dedicated technical writer, proficient in crafting clear and user-friendly documentation. I collaborate effectively with cross-functional teams to ensure accurate representation of technical details.

Work Experience

Data Analyst Intern | AutoGIRLNg | May 2023 – Oct 2023

Responsibilities:

- Cleansed and transformed raw data into a structured format for analysis.
- Ensured data accuracy and completeness, enhancing data integrity.
- Identified patterns, trends, and correlations, extracting valuable insights.
- Created visually appealing data visualizations using charts and tools.
- Developed comprehensive reports and dashboards to present findings and recommendations.
- Contributed actively to team discussions, fostering a data-driven culture.
- Identified areas of improvement and proposed data-driven solutions.
- Recommended actionable strategies to address business problems based on data analysis.

Technical Writing Intern | Tech: Write and Earn | Feb 2023– July 2023

Responsibilities:

Certifications

- Certificate Of Completion: Career Essentials in Data Analysis (Microsoft and LinkedIn)
- Certificate - Becoming a Data Storyteller
- Data Analysis Using Python Badge
- IBM DA0101EN Certificate (Cognitive Class)
- Certificate Of Completion: Data Analysis using excel (Great learning).
- Certificate Of Completion: SQL project (Great learning)
- Certified Analytics Professional
- KPMG Data analytics virtual internship
- Aptlern technical writing certificate

- Mastered the fundamentals of effective writing, including grammar, punctuation, syntax, and style, ensuring clarity and precision in all documentation.
- Developed expertise in identifying diverse audiences for technical documents, and tailoring content to meet their specific needs and knowledge levels.
- Acquired project management skills to plan, prioritize, and complete documentation projects on time and within budget.

Technical Writing Intern | Aptlearn | Jan 2023–Feb 2023

Responsibilities:

- Collaborated with senior technical writers and subject matter experts to create and update technical documentation, including user manuals, FAQs, and process guides.
 - Reviewed and edited existing documentation for accuracy, clarity, and consistency, adhering to company style guidelines and industry best practices.
- Worked closely with cross-functional teams, including engineers, product managers, and designers, to gather information and ensure accurate representation of technical details in documentation

Virtual Data Analyst Intern | KPMG | Jan 2023 – April 2023

Responsibilities:

- Collected and assessed client-provided data, ensuring quality and accuracy.
- Conducted data quality assurance and reported findings to clients.
- Cleaned and transformed data, maintaining data integrity.
- Created insightful visualizations of datasets for effective communication.
- Generated detailed reports summarizing key findings.

Presented meaningful insights to clients through email and other communication channels

Data Analyst Intern | Hamoye | July 2022 – Dec 2022

Responsibilities:

- Gathered data from various sources, including web scraping and spreadsheets.
- Conducted data profiling, exploratory data analysis, and data transformation.

- Utilized Power BI and other visualization tools to create data visualizations.
- Prepared detailed reports highlighting crucial findings.
- Collaborated with fellow interns to develop a predictive model for athletes' injuries.

Independent/Team Studies

Kaggle Datasets

Utilized Kaggle datasets to practice data cleaning and manipulation.

Developed compelling data visualizations using Power BI.

Prepared insightful reports based on the analyzed datasets.

8 Weeks SQL Danny Challenge

Applied advanced SQL skills to clean, manipulate, and wrangle data efficiently.

Demonstrated proficiency by answering complex SQL-based questions.